

Monday 16th March 2020

Welcome to the fifth edition of our bi-weekly bulletin where we aim to keep you up to date with changes, improvements and events at the academy.

Advice on Coronavirus

As you may be aware, the Government made some additional announcements about the way in which the UK is responding as part of the Delay phase of the Coronavirus outbreak. One of these measures is to increase social distancing including gatherings of all sizes.

Advice in the case of illness

As of today, the official guidance is that anyone with a **new persistent cough and/or high temperature** should self-isolate for 14 days. **This advice now extends to all members of the respective household.** Pupils and staff will be sent home if they display any of the outlined symptoms.

Prevention measures

Further to the existing measures in place, we have cancelled the Year 6 Welcome and Parents' Evenings this week. The trip to Barcelona is now cancelled – affected parents will be contacted directly as soon as we have more information. Any school trips will be risk assessed on an individual basis. People will also be asked to refrain from handshaking. Furthermore, the Government are advising that people who fall into one of the below listed categories be particularly stringent in following the social distancing measures.

This group includes those who are:

- aged 70 or older (regardless of medical conditions);
- under 70 with an underlying health condition listed below (ie anyone instructed to get a flu jab as an adult each year on medical grounds):
- chronic (long-term) respiratory diseases, such as asthma, chronic obstructive pulmonary disease (COPD), emphysema or bronchitis;
- chronic heart disease, such as heart failure;
- chronic kidney disease;
- chronic liver disease, such as hepatitis;
- chronic neurological conditions, such as Parkinson's disease, motor neurone disease, multiple sclerosis (MS), a learning disability or cerebral palsy;
- diabetes;
- problems with your spleen – for example, sickle cell disease or if you have had your spleen removed;
- a weakened immune system as the result of conditions such as HIV and AIDS, or medicines such as steroid tablets or chemotherapy;
- being seriously overweight (a BMI of 40 or above);
- those who are pregnant.

What is social distancing?

Social distancing measures are steps you can take to reduce the social interaction between people. This will help reduce the transmission of coronavirus (COVID-19).

They are:

- Avoid contact with someone who is displaying symptoms of coronavirus (COVID-19). These symptoms include high temperature and/or new and continuous cough;
- Avoid non-essential use of public transport, varying your travel times to avoid rush hour, when possible;
- Work from home, where possible. Your employer should support you to do this. Please refer to [employer guidance](#) for more information;

- Avoid large gatherings, and gatherings in smaller public spaces such as pubs, cinemas, restaurants, theatres, bars, clubs;
- Avoid gatherings with friends and family. Keep in touch using remote technology such as phone, internet, and social media.

Everyone should be trying to follow these measures as much as is pragmatic. The Senior Leadership Team is meeting regularly in order to monitor the situation and plan accordingly. We will keep you updated of developments.

Full details of each stage in the government action plan can be found here:

<https://www.gov.uk/government/publications/coronavirus-action-plan>

Exam Countdown

At this point we are unlikely to run Easter Revision sessions but will keep you informed. Students will still be able to access materials online.

Parents' Evenings

The following Parents Evenings have been cancelled:

Year 10 - 19th March 2020

Year 7 - 25th March 2020

Parents of Year 10 students will instead receive written reports from their child's subject teachers before Easter which they will be able to access as usual on Go 4 Schools.

Trips

Due to the continued outbreak of the coronavirus (COVID-19), we regret to inform you that the forthcoming trips have been cancelled:

- Body Worlds Exhibition, London - Wednesday 25th March 2020
- Civil War Centre, Newark - Thursday 26 March 2020
- Barcelona 2020 Trip - Wednesday 1st April 2020 - Saturday 4th April 2020

The Expressive Arts trip to London 27 May 2020 will be kept under review.

The Elizabethan Academy has taken the decision to cancel all trips – whether in the UK or abroad until the end of April – in the interests of the safeguarding and welfare of our students. This decision is based on the latest Government advice and our own assessments, which has taken into account the associated risk of travel and the staffing required to ensure the safety of all participants. Any trips planned beyond April remain under review.

We fully appreciate this will come as a disappointment to our students, but we trust that you will understand that it is the best decision given the exceptional circumstances.

We are currently investigating all options in relation to the cancellation of academy trips, including the possibility of postponement to another time or the recovery of costs. We will update you as soon as we are able to.

We apologise for the inconvenience this may cause and thank you for your patience as we work through what is an unprecedented situation.

Message from Mr Mounsey re the Disney Trip in Activities Week:

I am aware that the current situation with the virus is causing some concern. I have been in touch with the travel firm and at the moment the trip is scheduled to go ahead as we do not travel until the 20th of July and our final payment date is 11th May. The Government advice is not travel until further notice; this could change at any moment. Until we are much closer to travel date, we are not in a position to cancel the trip, at the moment if we cancelled the trip all the **deposits paid so far would be forfeit.**

Any further payments made towards the cost of the trip will be held by the Academy until the situation stabilises and we receive confirmation that a trip will go ahead.

It is therefore our position that you should continue to make regular payments towards the trip and if the Government advise against the trip the company should return all money to us. We will not make a final payment until we have all the information we need.

Free School Meals

If your child is eligible for Free School Meals or you are likely to have hardship issues, please contact Mr d'Albuquerque on 01777 713708 and he will make arrangements.

School Closure

The intention to keep the school open as long as possible. If staff numbers are further reduced, we may need to operate reduced opening for certain year groups. However, if you are a key worker and do not have childcare, we would want to support by providing supervised study in school. Unfortunately however, if the school closes students will not have access to the site

Students Accessing School Work from Home

In the event of a school closure, work will be set in the following ways:

Year 7 and 8: via a central Google Classroom setup with access codes xzdyozg and 7vje5o7 respectively.

Years 9 to 11: via either Go4Schools or Google Classroom.

Post 16: via email sent directly to students or via Google Classroom.

Dates for your Diary

Thursday 19th March 2020 – Year 10 Parents' Evening at 4.00pm (CANCELLED)

Tuesday 24th March 2020 – Hill House Lectures (CANCELLED)

Wednesday 25th March 2020 – Year 7 Parents' Evening at 4.00pm (CANCELLED)

Thursday 26th March 2020 – Year 7 – 10 Mid-Year Awards Ceremony at 2pm (CANCELLED)

Tuesday 31st March 2020 – Dance Showcase Event (POSTPONED)

Monday 6th April 2020 – Friday 17th April 2020 – Easter Holidays

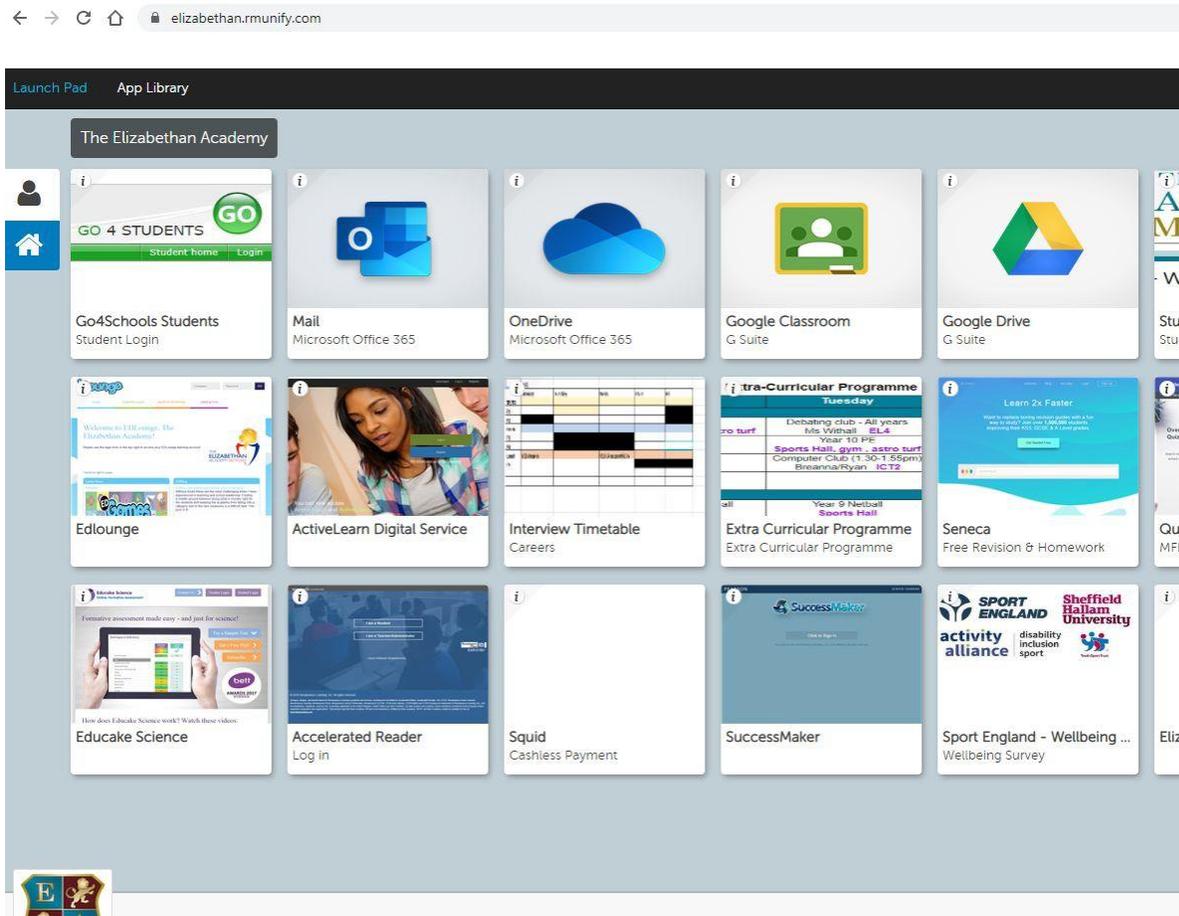
Monday 20th April 2020 – School Re-opens

Tuesday 5th May 2020 – Hill House Lectures (CANCELLED)

Friday 8th May 2020 – May Bank Holiday

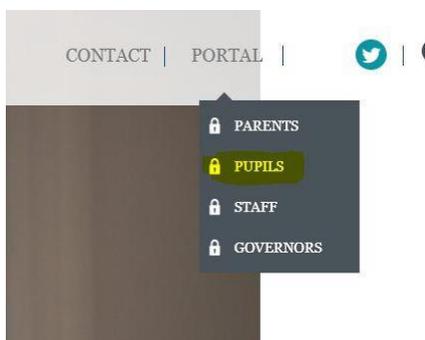
Students Accessing School Work from Home Guide

The Elizabethan Academy uses a web-based launch pad for easy access to school resources which can be accessed from a computer that is connected to the internet. Once you have logged into the launch pad, you will see ‘tiles’ that are quick links that lead you to the key tools for working from home. Such as email, Google Drive, OneDrive, Google Classroom and the Go4schools homework portal. Here’s what it looks like when you login:



How to log into the Elizabethan Launch Pad - RM Unify:

- 1) Goto the schools website (www.elizabethan.notts.sch.uk)
- 2) Click on Portal (top left)
- 3) Click on Pupils:

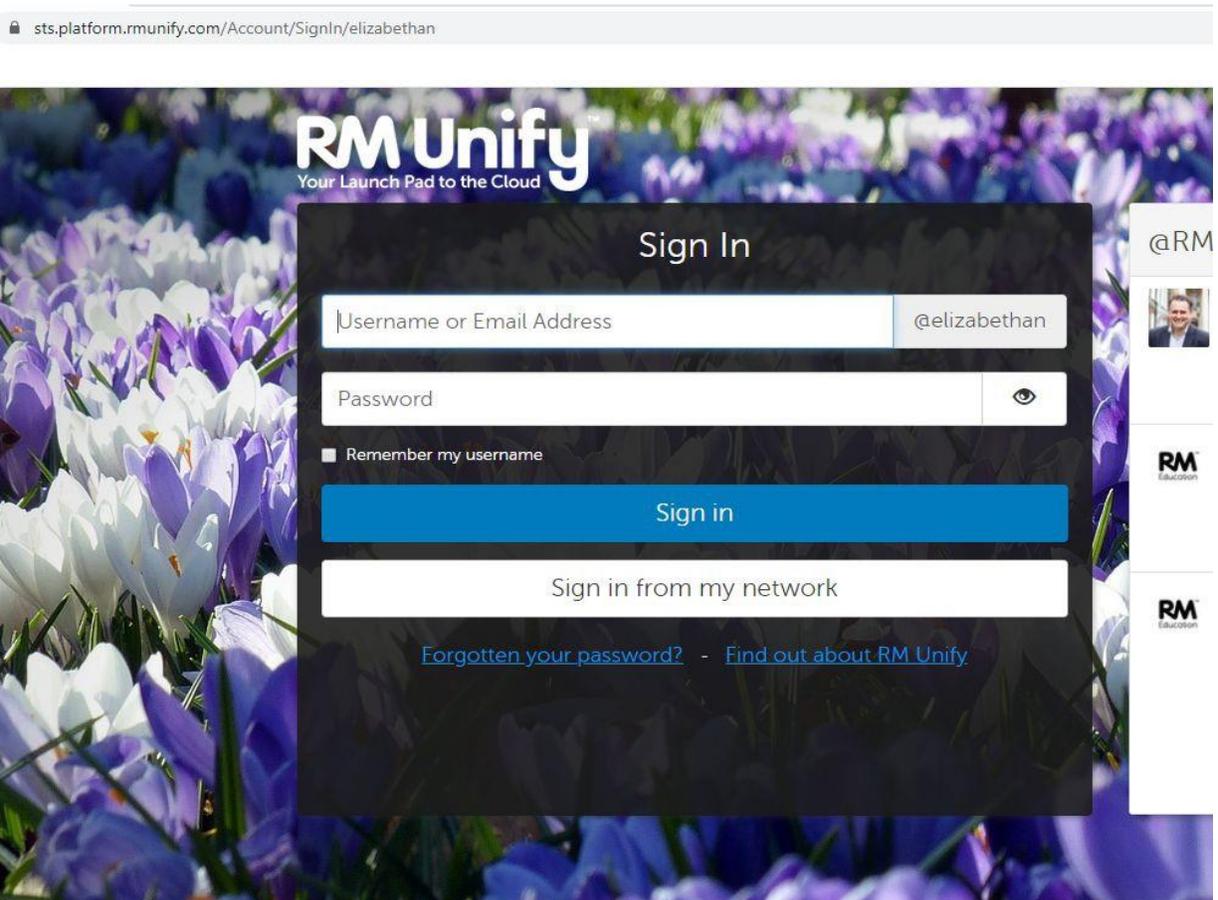


- 4) Click on the 'Elizabethan Portal' link:

Useful Links > Pupil Links



- 5) This will take you to <https://elizabethan.rmunify.com/> where you can put in your username and password (the one that you use for the school network when you login to a school pc in the classroom) - e.g. 16bloggsj@elizabethan.notts.sch.uk:



- 6) Once you are logged in - bookmark this page for quicker access next time - that way you can go straight this login page

How students log into Go4schools:

- 1) Click on the Go4Schools Tile from the launch pad:



- 2) Enter your email address and password into the login boxes:

Welcome!

This is the GO 4 Schools login page for Students

In order to login, you will need to use the email address that your school holds for you.

If you don't have a password yet, or have forgotten your password, you can request a password reset email using the [First-time User?](#) and [Forgotten your Password?](#) links.

If you are having problems logging on, please contact your school.

Email address:

Password:

Remember my email address

GO 4 Students places a small number of cookies on your computer. We use cookies in order to make the website work and to provide information to help us make improvements.

To find out more about the cookies, see our [privacy policy](#).

By logging in to GO 4 Students you are accepting cookies from this site.

[First-time User?](#)
[Forgotten your Password?](#)

- 3) To access homework click on 'My Inbox' which is on the top right of the screen

Common Problems:

- If you are having trouble accessing GoogleDrive or OneDrive then check that you are not already logged into the browser using your personal (home) email address (you can view

the account details by hovering your mouse over the circle with the initial in on the right). If it says your personal account then sign out so that you can use the school one.

- Remember that your username for Unify launch pad is your network username and this starts with a number (the year of entry in year 7) followed by surname & first initial - for example, a year 7 pupil would be 19bloggsj and the password is the one you use on the network.
- If you are struggling to login to the launch pad - RMuNify - please check that the grey box says “@elizabethan” like it does in the image below:

RM Unify
Your Launch Pad to the Cloud

Sign In

Username or Email Address  @elizabethan

Password 

Remember my username

[Sign in](#)

[Sign in from my network](#)

[Forgotten your password?](#) - [Find out about RM Unify](#)

If it does not, and it say “@munify” like this:



The screenshot shows the RM Unify sign-in page. At the top left is the logo 'RM Unify' with the tagline 'Your Launch Pad to the Cloud'. The main heading is 'Sign In'. There are two input fields: 'Username or Email Address' and 'Password'. The 'Username or Email Address' field contains the placeholder text '@munify', with a red arrow pointing to it. Below the fields is a checkbox labeled 'Remember my username' and a blue 'Sign in' button. At the bottom, there are two links: 'Forgotten your password?' and 'Find out about RM Unify'.

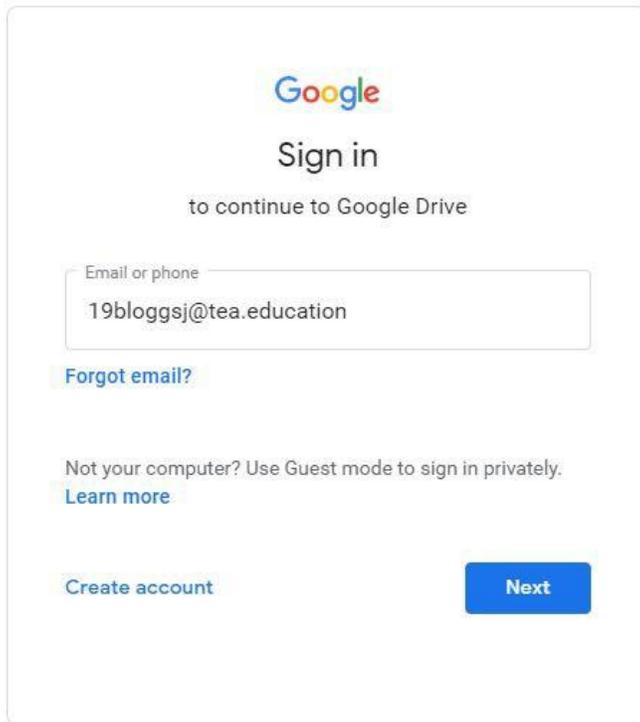
then please type in your your username as a full email address, like this:



The screenshot shows the RM Unify sign-in page with the same layout as the previous one. The 'Username or Email Address' field now contains the full email address '13test@elizabethan.notts.sch.uk', which is highlighted with a yellow border. The 'Password' field is filled with dots. The 'Remember my username' checkbox and the 'Sign in' button are visible. The links 'Forgotten your password?' and 'Find out about RM Unify' are at the bottom.

- If you are asked to log into Google then your account name would be 19bloggsj@tea.education - just add **tea.education** onto your username - this has the

same password as your network account:

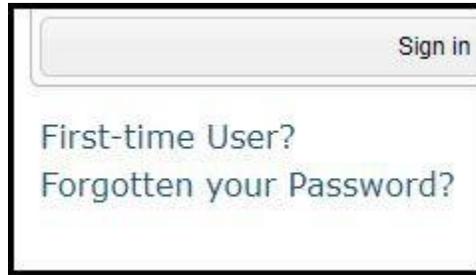


English (United States) ▾ Help Privacy Terms

- If you are struggling to login to Go4schools then please make sure that you are doing the following:
 - Check that you are using the login page for students:



- Check that the email address is the school one (e.g.13bloggsj@elizabethan.notts.sch.uk)
- Check that you are entering the Go4schools password - which is separate from your network one
- If you can't remember your password then click on the Forgotten Your Password? Link:



- This will send an email to your school email account that contains a link - copy this link and paste it into the address bar of the browser, this will then take you to a page to reset your Go4schools password
- If you have a problem you can email helpdesk@elizabethan.notts.sch.uk