



8 March 2022

Dear Parent/Guardian

I am delighted to welcome your child as a new member of the Elizabethan Academy.

Firstly, it is important that you formally accept the offer of a school place via Nottinghamshire County Council. You can do this by accessing the link provided in the e-mail or letter that you will receive from Nottinghamshire County Council. If you have applied via Lincolnshire County Council, please be aware that they will be formally accepting the place on your behalf. If, for any reason, you are intending to decline your place, please let us know as we are currently operating a waiting list.

I would like to invite you and your child to our "Welcome Evening" on Monday 21st March. It will be a chance to give you more details of the transition events which are taking place between now and September, including advance notice of our summer school. There will also be a chance for you to ask questions. Due to the large numbers of students joining us in September, there will be two presentations, one at 5.15 and one at 6.00. To ensure that everyone is able to attend, we would be grateful if you could attend the presentation at **5.15**.

Also, on our website is a newly set up transition page. There are currently two useful videos on the website: 'Starting Secondary' (an advice video exploring some of the common worries Y6s have about starting secondary school) and a 'Virtual Tour' (this shows you around the school building and introduces some of the teaching staff). More will be added as the year progresses. You may also like to follow the academy on Facebook and Twitter for news and reminders of events.

I have enclosed an Admissions Form for you to complete. It gives us all the information that we need to put your child on our school roll, and means that we will be able to keep in touch with you more easily between now and September. In particular, can you please ensure that you give an up to date email address, as this will be our primary way of sharing information and updates.

I look forward to meeting you all and welcoming you to the Elizabethan family, and in the meantime, if you have any questions, please do not hesitate to contact me. Email is the best way to contact me: transition@elizabethan.notts.sch.uk.

Yours sincerely

Sarah Withall
Assistant Principal

Principal: **Mrs Christine Horrocks BSc (Hons) NPQH** Chair of Governors: **Dr Derek Cheetham**

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