

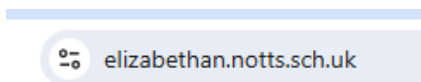


RESETTING ARBOR PASSWORD – STUDENTS

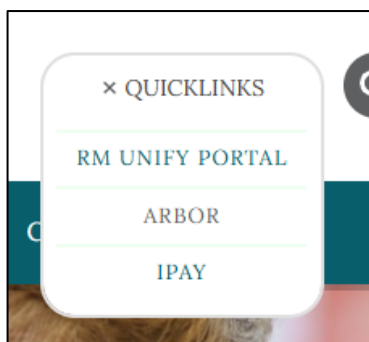
Dear Students,

Please follow the instructions below to log in to Arbor from home either on your computer or phone:

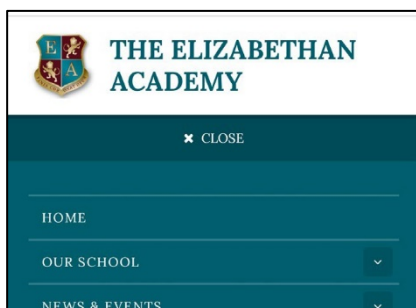
1. Go to the school's website (<https://www.elizabethan.notts.sch.uk/>)



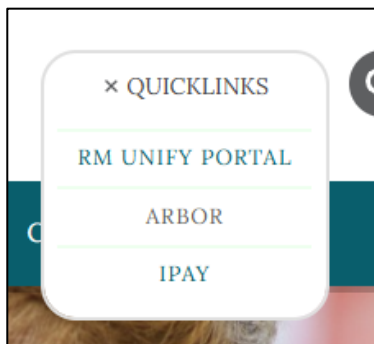
2. **DESKTOP USERS** – Click on the 'Quicklinks' button at the top right of the page



MOBILE USERS – Click on the menu at the top of the screen



3. Select 'Arbor'



4. In the bottom left, click on either 'First time logging in?' (if you have not logged into Arbor before)

Principal: **Mr Tom Crowther** Chair of Governors: **Dr Derek Cheetham**

Hallcroft Road, Retford, DN22 7PY T: 01777 713700 E: office@elizabethan.notts.sch.uk W: www.elizabethan.notts.sch.uk



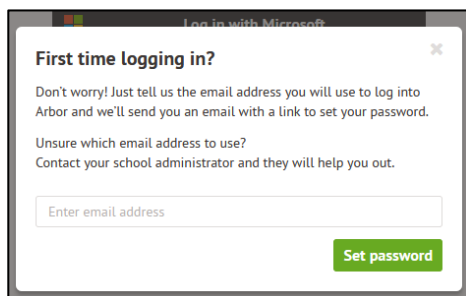
or click 'Forgotten your password?'

[First time logging in?](#)

[Forgot your password?](#)



5. Enter your school email address



6. Go back to www.elizabethan.notts.sch.uk

7. Go to 'RM Unify'

8. Sign in to RM Unify using the same username and password you use at school.

Sign in



Username or Email Address (required)

Enter the username or email address @elizabethan

Password (required)

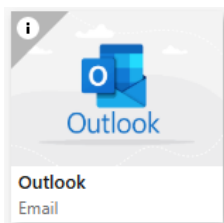
Enter the password

[I have forgotten my password](#)

Remember me
(Do not select on shared devices)

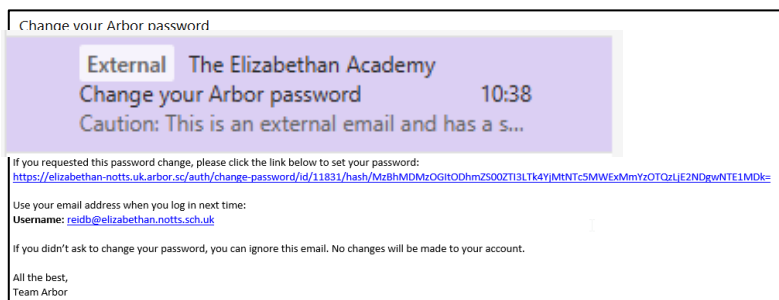


9. Click the Outlook tile



10. Log in to Outlook / Microsoft365 using the same username and password you use at school.

11. Check your email inbox for the 'Change your Arbor password' email. (If you can't find the email, check your



Principal: **Mr Tom Crowther** Chair of Governors: **Dr Derek Cheetham**

Hallcroft Road, Retford, DN22 7PY T: 01777 713700 E: office@elizabethan.notts.sch.uk W: www.elizabethan.notts.sch.uk



The Elizabethan Academy Trust is an exempt charity and a company limited by guarantee, registered in England with Company Number 7964360 and has a registered office at Hallcroft Road, Retford, Notts DN22 7PY



junk/spam folder)

12. Click on the link and follow the onscreen instructions to setup your password
13. You should now be able to login to your account
14. Once logged in, accept the Terms of use policy

Troubleshooting & FAQs

? I haven't received an email from Arbor

👉 If you haven't received an email from Arbor, please check that the email address you have entered is correct, check your Junk folder

? What My Username?

👉 Your username is made like this: Year you joined + Your surname + First letter of your first name

Create password

Please correct your errors:

- The two entered passwords do not match.
- The password must be at least 8 characters in length.
- The password must contain at least one letter.
- The password must contain at least one number.
- The password must contain at least one lowercase and one uppercase letter.

Example: If you joined in 2024 and your name is Jamie Bloggs → 24BloggsJ

? What's my Email?

👉 Your email address is your 'Username'@elizabethan.notts.sch.uk

? What's my RM Unify Password?

👉 Your RM Unify password is the same password that you use to login to a school computer

? Still Stuck?

👉 Ask your teacher for help or email helpdesk@elizabethan.notts.sch.uk

Kind Regards,
IT Support Team

Principal: **Mr Tom Crowther** Chair of Governors: **Dr Derek Cheetham**

Hallcroft Road, Retford, DN22 7PY T: 01777 713700 E: office@elizabethan.notts.sch.uk W: www.elizabethan.notts.sch.uk



2022-2025



The Elizabethan Academy Trust is an exempt charity and a company limited by guarantee, registered in England with Company Number 7964360 and has a registered office at Hallcroft Road, Retford, Notts DN22 7PY