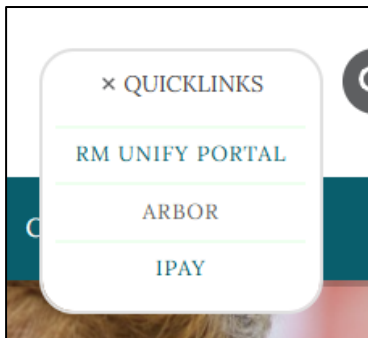




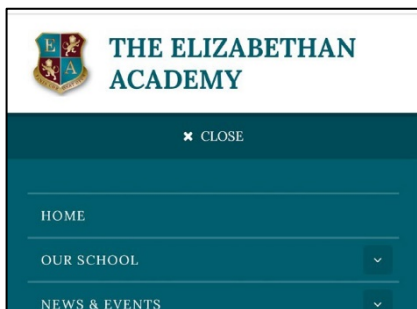
Dear Students,

Please follow the instructions below to log in to Arbor for the first time from home:

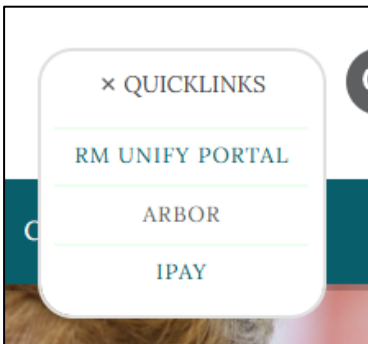
1. Go to the school's website (<https://www.elizabethan.notts.sch.uk/>)
2. DESKTOP USERS – Click on the 'Quicklinks' button at the top right of the page



MOBILE USERS – Click on the menu at the top of the screen



3. Select 'Arbor'



4. In the bottom left, select 'First time logging in?'



Principal: **Mr Tom Crowther** Chair of Governors: **Dr Derek Cheetham**

Hallcroft Road, Retford, DN22 7PY T: 01777 713700 E: office@elizabethan.notts.sch.uk W: www.elizabethan.notts.sch.uk



5. Enter your school email address

First time logging in?

Don't worry! Just tell us the email address you will use to log into Arbor and we'll send you an email with a link to set your password.

Unsure which email address to use?
Contact your school administrator and they will help you out.

Enter email address

Set password

6. Check your email inbox for the 'Change your Arbor password' email. (If you can't find the email, check your junk/spam folder)

Change your Arbor password

TE The Elizabethan Academy <password-reset@arbor-education.com>
To: Mr B Reid

Hi Ben,

We've just received a request to change your password on your Arbor account.

If you requested this password change, please click the link below to set your password:
<https://elizabethan-notts.uk.arbor.sc/auth/change-password/id/11831/hash/MzBhMDMzOGI0DhmZS00ZTl3LTk4YjMlNTc5MWEkMmYzOTQzJE2NDgwNTE1MDk=>

Use your email address when you log in next time:
Username: reidb@elizabethan.notts.sch.uk

If you didn't ask to change your password, you can ignore this email. No changes will be made to your account.

All the best,
Team Arbor

7. Click on the link and follow the onscreen instructions to setup your password

Create password

New password

Confirm password

Create password

Please correct your errors:

- The two entered passwords do not match.
- The password must be at least 8 characters in length.
- The password must contain at least one letter.
- The password must contain at least one number.
- The password must contain at least one lowercase and one uppercase letter.

8. You should now be able to login to your account

9. Once logged in, accept the Terms of use policy

If you have any issues along the way, feel free to find the IT Support Team in their office or contact the IT Support Team helpdesk - helpdesk@elizabethan.notts.sch.uk

Kind Regards,
IT Support Team

Principal: **Mr Tom Crowther** Chair of Governors: **Dr Derek Cheetham**

Hallcroft Road, Retford, DN22 7PY T: 01777 713700 E: office@elizabethan.notts.sch.uk W: www.elizabethan.notts.sch.uk



2022-2025



The Elizabethan Academy Trust is an exempt charity and a company limited by guarantee, registered in England with Company Number 7964360 and has a registered office at Hallcroft Road, Retford, Notts DN22 7PY